



## **Town of Arlington Board of Selectmen**

### **Meeting Agenda**

May 8, 2017

7:00 PM

Selectmen's Chambers, Town Hall, 2nd Floor

1. Thank You to Diamond and Platinum Sponsors of Patriots' Day Parade  
Patriots' Day Parade Committee

#### **PROCLAMATIONS**

2. 100th Anniversary, Boy Scout Troop 306

#### **CONSENT AGENDA**

3. Minutes of Meetings: April 24, 2017; May 1, 2017
4. Request: Special (One Day) Beer & Wine License, 5/20/17 @ Robbins Memorial Town Hall for a Private Event  
Cara Hogan, Darren Josey
5. Request: Special (One Day) Beer & Wine License, 5/20/17 @ Whittemore Robbins House for a Private Event  
Allison Cook, David Hirsh

#### **APPOINTMENTS**

6. For Approval: Appointment of Parking Clerk  
Joseph A. Curro, Jr., Chair, Board of Selectmen

#### **TRAFFIC RULES & ORDERS / OTHER BUSINESS**

7. For Approval: 3rd Annual SideWalk Sale to Benefit 'Earth Citizens Organization' @ 325 Broadway, Saturday, 5/13/17 from 10:00 a.m. - 2:00 p.m.  
Mary Jo Sargent, Body and Brain Yoga and Tai Chi, 325 Broadway
8. For Approval: Amendment to Traffic Rules & Orders
  - a) Schedule IV: Isolated Stop Signs
  - b) Article V, Section 15E: Parking  
Officer Corey Rateau, Traffic and Parking Unit

#### **CORRESPONDENCE RECEIVED**

Invitation to Participate in Memorial Day Ceremony

Jeffrey A. Chunglo, Director of Veterans' Services

Request to Change Speed Limit to 25 mph on Westminster Avenue and Lowell Street

Sue Doctrow, Town Meeting Member Pct. 21, 99 Westminster Avenue

Traffic Flow on Glenburn Road

Kristin J. Merta, 12 Glenburn Road

Petition For Temporary Repairs To Regis Road

Abutting Property Owners, Regis Road

Parking Request East Arlington/Capitol Square

Cheryl Marceau

Next Scheduled Meeting of BoS May 15, 2017



## **Town of Arlington, Massachusetts**

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### **Thank You to Diamond and Platinum Sponsors of Patriots' Day Parade**

#### **Summary:**

Patriots' Day Parade Committee

#### **ATTACHMENTS:**

Type	File Name	Description
<input checked="" type="checkbox"/> Reference Material	Patriots__Day_Parade_Committee.pdf	Memo from Patriots' Day Parade Committee

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## Arlington Patriots' Day Parade Committee

Christine Bongiorno

Bob Bowes

Jeff Chunglo

Captain James Curran

Kathleen Darcy

James Feeney

Kevin Flood

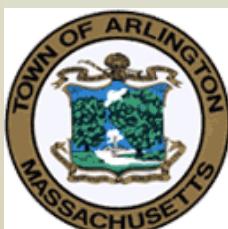
Carol Greeley

Joe Marshall

Laura Munsey

Patrick Quinn

Rich Raymond



### Arlington Patriots' Day Parade Committee

730 Massachusetts Ave  
Arlington, MA 02476  
[www.arlingtonma.gov/parade](http://www.arlingtonma.gov/parade)  
781-316-3172

# ARLINGTON Patriots' Day Parade

APRIL 23, 2017

May 2, 2017

Board of Selectmen  
730 Massachusetts Avenue  
Arlington, MA 02476

Dear Board of Selectmen,

The Arlington Patriots' Day Parade Committee would like to publicly thank all sponsors who made the 2017 Parade possible. This year, Leader Bank was the Diamond Sponsor and we would like to present a recognition plaque to honor their generosity and support. Leader Bank celebrates 15 years of service to the Arlington community this year and their sponsorship was a way to give back and celebrate Arlington. In the Parade, Leader Bank had a large birthday cake float along with a number of segways, a trolley and they also sponsored 2 bands including the Woodland String Band from Philadelphia.

We look forward to joining with you for a brief thank you to Leader Bank at your upcoming meeting.

Sincerely,

*Christine Bongiorno*

Christine Bongiorno  
Director of Health and Human Services



## **Town of Arlington, Massachusetts**

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### **100th Anniversary, Boy Scout Troop 306**

#### **ATTACHMENTS:**

Type	File Name	Description
❑ Reference Material	Boy_Scouts_2017.doc	Proclamation

# OFFICE OF THE BOARD OF SELECTMEN

JOSEPH A. CURRO, JR., CHAIR  
STEVEN M. BYRNE, VICE CHAIR  
KEVIN F. GREELEY  
DIANE M. MAHON  
DANIEL J. DUNN



730 MASSACHUSETTS AVENUE  
TELEPHONE  
781-316-3020  
781-316-3029 FAX

TOWN OF ARLINGTON  
MASSACHUSETTS 02476-4908

## PROCLAMATION

**WHEREAS:** Troop 306 was organized as Troop 6 by Harvey "Pops" Bacon and was chartered in May of 1917 by the authority of the 11<sup>th</sup> District of the Boston Federated Council of the Boy Scouts of America; and

**WHEREAS:** In the year 2017, Troop 306 celebrates its 100<sup>th</sup> anniversary of continuous unit chartering; and

**WHEREAS:** For all 100 years of its existence, Troop 306 has been sponsored by the grace of the First Baptist Church of Arlington and its parishioners; and

**WHEREAS:** The boys from the Town of Arlington have been provided a unique opportunity to appreciate camping and the outdoors, to learn practical life and life-saving skills, to gain an appreciation of philanthropy by serving others, and to develop leadership abilities through experience, by Troop 306 throughout the entire course of its existence and operation; and

**WHEREAS:** The Scouts of Troop 306 have conceived of, led, executed, and participated in service projects benefiting the Town including, collecting and distributing food to the Arlington Food Pantry, improving town parks and conservation land, helping with DPW recycling days, painting fire hydrant curb no-parking zones and call boxes, developing an Arlington history trail, removing litter from the bike trail, and many others over the years; and

**WHEREAS:** Harvey H. Bacon, Fred E. Brown, Willard A. Wallace, Thomas M. Johnston, John S. Crosby, Walter H. Taft, Jr., Lewis F. Calhoun, Murray Hendsbee, Richard W. Howe, Herbert O. Alderson, Horace H. Homer, Charles W. Clark, Richard W. Pheeney, Herbert S. MacDonald, Sanford M. Harlow, Randolph C. Wills, Norman H. Magnuson, Norman H. Magnuson, Jr., Cary Coglianese, Brian M. Sullivan, Martin Von Tersch, and Scott Barwick, have each capably served in the position of Troop 306 Scoutmaster; and

**WHEREAS:** During the course of its existence, 95 young men have obtained the highest rank of the Boy Scouts of America, that of Eagle Scout.

**NOW, THEREFORE, BE IT RESOLVED**, that we, the Members of the Board of Selectmen, do hereby name Friday, June 23<sup>rd</sup>, 2017 as "Troop 306 Day" in the Town of Arlington in honor of its 100<sup>th</sup> Anniversary, and ask all citizens to pay heed thereto.

\_\_\_\_\_  
**SELECTMEN**

\_\_\_\_\_  
**OF THE**

\_\_\_\_\_  
**TOWN**

\_\_\_\_\_  
**OF**

\_\_\_\_\_  
**ARLINGTON**

A true record.

ATTEST:

By: \_\_\_\_\_  
Board Administrator



## **Town of Arlington, Massachusetts**

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**Minutes of Meetings: April 24, 2017; May 1, 2017**

**ATTACHMENTS:**

Type	File Name	Description
❑ Reference Material	4.24.17_draft_minutes.docx	draft minutes 4.24.17
❑ Reference Material	5.1.17_draft_minutes.docx	draft minutes 5.1.17

TOWN OF ARLINGTON  
BOARD OF SELECTMEN  
Meeting Minutes  
Monday, April 24, 2017  
7:00 PM

Present: Mr. Curro, Chair, Mr. Byrne, Vice Chair, Mr. Greeley, Mrs. Mahon, and Mr. Dunn  
Also Present: Mr. Chapdelaine, Mr. Heim and Mrs. Krepelka

1. Approval of Sale of \$1,100,000 Water Bond to the Massachusetts Water Resource Authority  
Dean Carman, Treasurer & Collector of Taxes

VOTE OF THE BOARD OF SELECTMEN

I, the Clerk of the Board of Selectmen of the Town of Arlington, Massachusetts, certify that at a meeting of the board held April 24, 2017, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the sale of the \$1,100,000 Water Bond of the Town dated May 15, 2017, to Massachusetts Water Resources Authority (the "Authority") is hereby approved and the Town Treasurer or other appropriate Town official is authorized to execute on behalf of the Town a Loan Agreement and a Financial Assistance Agreement with the Authority with respect to the bond. The bond shall be payable without interest on May 15 of the years and in the principal amounts as follows:

Year	Installment	Year	Installment
2018	\$110,000	2023	\$110,000
2019	110,000	2024	110,000
2020	110,000	2025	110,000
2021	110,000	2026	110,000
2022	110,000	2027	110,000

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing vote.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the

time of the meeting, that no deliberations or decision in connection with the sale of the bond were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended.

Mrs. Mahon moved approval.

SO VOTED (5-0)

## **PROCLAMATIONS**

2. Proclamation: Day of Awareness and Action to End Sexual Violence

Mr. Byrne moved approval that the Selectmen declare this 24th day of April, 2017 be the Day of Awareness and Action to End Sexual Violence.

SO VOTED (5-0)

## **FOR APPROVAL**

3. Farmers' Market 2017

Patsy Kraemer, Market Manager

Mrs. Kramer, the Farmer's Market Manager respectfully requested permission to hold the Arlington twentieth Farmers' Market at the Russell Common Parking Lot, Arlington Center for the 2017 season. The market is held on Wednesday's 2:00 p.m. to 6:30 p.m. The Market will begin on Wednesday, June 14, 2017 and close on Wednesday, October 28, 2017.

Mr. Greeley moved approval.

SO VOTED (5-0)

## **CONSENT AGENDA**

4. Minutes of Meetings: April 3, 2017

5. Request: Annual Hardy School PTO Walkathon, Wednesday, April 26, 2:30 p.m. - 4:00 p.m.

Patsy O'Brien, Hardy School PTO

6. Request: Special (One Day) All Alcohol License, 5/6/17 @ Whittemore Robbins House for a Private Event

Michele Noska, Beaujolais Catering

7. Request: Special (One Day) All Alcohol License, 5/20/17 @ Fidelity House, 25 Medford Street for the Annual Fundraiser

Frank Tessitore, President, Friends of Fidelity House

8. For Approval: Sidewalk Cafe Permit Renewals

Barismo, 171 Massachusetts Avenue, Hong Xue

Gail Ann, 10 Medford Street, Kiriakes Karageorgiou

Ristorante Olivio, 201 Massachusetts Avenue, Angelo DiGirolamo

9. For Approval: KENO To Go Monitor

A & A Market, 1042 Massachusetts Avenue

10. Appointment of New Election Worker: (1) Susanne Olson, 63 Overlook Road, D, Pct. 20

Mr. Byrne moved approval.

SO VOTED (5-0)

## **LICENSES & PERMITS**

11. Request: Common Victualler License, Wine & Malt License and Sidewalk Cafe Permit  
Shockwave LLC d/b/a Twyrl, 315 Broadway  
Christopher Furlong and Anka Bric, LLC Members  
Attorney John D. Leone

Mr. Dunn moved approval subject to all conditions as set forth.

SO VOTED (5-0)

## **TRAFFIC RULES & ORDERS / OTHER BUSINESS**

12. Request: 2nd Space, Handicap Parking Sign @ 107 Varnum Street  
Vincent Bozzi Jr.

Mrs. Mahon moved no action in accordance with report received from the Police Department.

SO VOTED (5-0)

13. Request for Approval: Public Art Display on Minuteman Bikeway  
Cecily Miller & Adria Arch

Mr. Byrne moved to table until the meeting of May 1, 2017.

SO VOTED (5-0)

## **WARRANT ARTICLE HEARINGS**

Article for Review:

Article 16 Bylaw Amendment/Addition of Certain Delinquent Municipal Fees/Fines to be a Lien on Real Estate Tax Account

Mrs. Mahon moved no action. Mr. Dean Carmen, Town Treasurer, will request a Warrant Article Hearing in the Fall if we have a Special Town Meeting.

SO VOTED (5-0)

## **CORRESPONDENCE RECEIVED**

Request Two (2) Hour Parking Limit On Broadway from Rte. 16 to Silk Street  
Veronica White, 32 Silk Street

Request 'No Left Turn' Sign

Mrs. Mahon moved to refer to the Town Manager for review and recommendations.

SO VOTED (5-0)

Dr. Timur Kaya Yontar, Town Meeting Member, Precinct 7, 58 Bates Road

Mrs. Mahon moved to refer to the Town Manager for review and recommendations.

SO VOTED (5-0)

Mahon moved receipt of Correspondence Received.

SO VOTED (5-0)

## **EMERGENCY ADDENDUM - WARRANT ARTICLE HEARING**

### **Article 27 - Acceptance of Legislation/Special Education Reserve Fund**

Mr. Dunn moved to postpone until the Selectmen's Meeting on May 1, 2017.

SO VOTED (5-0)

Mrs. Mahon moved to adjourn at 7:40 p.m. and to reconvene downstairs for the Annual Town Meeting. During Town Meeting, the Board of Selectmen will be in session from 8:00 p.m. until 11:00 p.m.

SO VOTED (5-0)

Next Scheduled Meeting of BoS May 8, 2017

A true record attest:

Marie A. Krepelka  
Board Administrator

4/24/17

Agenda Item	Documents Used
1	Water Bond Approval
2	Boston Area Rape Crisis Center / Proclamation
3	Farmers' Market 2017
4	4-3-17 Draft Minutes
5	Hardy School Walkathon Application Packet
6	Beaujolais Catering – Special Alcohol Application Packet 5.6.17
7	Fidelity House – Special Alcohol Application Packet 5.20.17
8	Sidewalk Café Renewal Application Packets & Reports Barismo, 171 Mass. Avenue, Hong Xue Gail Ann, 10 Medford Street, Kiriakes Karageorgiou Ristorante Olivio, 201 Mass. Ave., Angelo DiGirolamo
9	Keno Lottery Request 1042 Mass. Avenue
10	Election Worker, Susanne Olson, 63 Overlook Road, D, Pct. 20
11	Twyrl Common Victuller/ Wine & Malt / Sidewalk Café Application and Inspection Packet, 315 Broadway
12	Handicap Parking Sign Application / Police Recommendations 107 Varnum Street
13	Public Art Display on Minuteman Bikeway Cecily Miller & Adria Arch Bylaw Amendment/Addition of Certain Delinquent Municipal Fees/ Fines to be a Lien on Real Estate Tax Account
Corr. Rec'vd	Veronica White, 32 Silk Street - 2 Hour Parking Limit on Broadway Ewquest - No Left Turn Sign - Dr. Timur Kaya Yontar, 58 Bates Road

**TOWN OF ARLINGTON  
BOARD OF SELECTMEN**

**Meeting Minutes  
Monday, May 1, 2017  
7:15 PM**

Present: Mr. Curro, Chair, Mr. Byrne, Vice Chair, Mr. Greeley, Mrs. Mahon, and Mr. Dunn  
Also Present: Mr. Chapdelaine, Mr. Heim and Mrs. Krepelka

## **TRAFFIC RULES & ORDERS / OTHER BUSINESS**

1. Request for Approval: Public Art Display on Minuteman Bikeway  
Cecily Miller & Adria Arch  
(postponed from 4.24.17 meeting)

Cecily Miller and Adria Arch presented a proposal for art on the Minuteman Bikeway. They proposed to site for temporary “pop-up” art pieces in the spring and summer and one larger scale temporary public art commission in the fall. This is to contribute to the Bikeway’s 25<sup>th</sup> Anniversary Celebration and enhance the connection between Arlington Center and Capitol Square/East Arlington.

Mrs. Mahon moved approval SO VOTED (5-0)

2. Approval of Treasurer Bond  
Douglas W. Heim, Town Counsel  
Mr. Greeley moved to certify approval of the bond. SO VOTED (5-0)

## **WARRANT ARTICLE HEARINGS**

## Article for Review:

## Article 27 Acceptance of Legislation/Special Education Reserve Fund (postponed from 4.24.17 meeting)

Mrs. Mahon moved favorable action. SO VOTED (5-0)

Mrs. Mahon moved to adjourn at 7:40 p.m. and to reconvene downstairs for the Annual Town Meeting. During Town Meeting, the Board of Selectmen will be in session from 8:00 p.m. until 11:00 p.m..

## **Next Scheduled Meeting of BoS May 8, 2017**

A true record attest:

Marie A. Krepelka  
Board Administrator

5/1/17

Agenda Item	Documents Used
1	ACAC/ Arlington Public Art Bikeway proposal Reference Material 4/21/17
2	Approval of Treasurer Bond
Warrant Article Hearing	Special Education Reserve Fund Acceptance of Legislation Hearing Reference Material/ Warrant Article



## Town of Arlington, Massachusetts

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### **Request: Special (One Day) Beer & Wine License, 5/20/17 @ Robbins Memorial Town Hall for a Private Event**

**Summary:**

Cara Hogan, Darren Josey

**ATTACHMENTS:**

Type	File Name	Description
<input type="checkbox"/> Reference Material	Special_One_Day_Application_Hogan_Josey.pdf	Special Beer and Wine Application

# OFFICE OF THE BOARD OF SELECTMEN



TOWN OF ARLINGTON  
MASSACHUSETTS 02476-4908

## SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant: Cara Hogan/Darren Josey

Address, phone & e-mail contact information:

7 Chanwood Rd., Somerville, Ma., 508-265-1444 , chdjwedding@gmail.com

Name & address of Organization for which license is sought:

private event

Does this Organization hold nonprofit status under the IRS Code? Yes No

Name of Responsible Manager of Organization (if different from above):

Megan Hawke - Salt Box Catering

Address, phone & e-mail contact information:

84 Commonwealth Ave Concord 978-29104020

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? NO If so, please give date(s) of Special Licenses and/or applications and title of event(s).

Is this event an annual or regular event? If so, when was the last time this event was held and at what location?

one time event

24-Hour contact number for Responsible Manager of Alcohol Event date:

Ralph Fiegel, Salt Box Caterers , 978-212-3585

Title of Event: Hogan/Josey wedding

Date/time of Event: Saturday, May 20, 2017, 5:00 pm - 10:00 pm

Location of Event: Arlington Town Hall

Location/Event Coordinator: Patsy Kraemer/Vicki Rose/Sheelah Ward

Method(s) of invitation/publicity for Event:

wedding invitation

Number of people expected to attend:

164

Expected admission/ticket prices:

N/A

Expected prices for food and beverages (alcoholic and non-alcoholic):

N/A

Will persons under age 21 be on premises?

yes

If "yes," please detail plan to prevent access of minors to alcoholic beverages.

bartenders will check ID's

Have you consulted with the Department of Police Services about your security plan for the Event?

yes

**OFFICE USE ONLY**

*For Police Chief, Operations Commander, or designee:*

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Mr. Corey P. Rateau Date 5-4-17

OFC. Corey P. Rateau

*Printed name/title*

POLICE COMMENTS:

Request at least one detail.

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.)

beer/wine

What types of food and non-alcoholic beverages do you plan to serve at the Event?

appetizers/full dinner/dessert/ sodas/waters

Who will be responsible for serving alcoholic beverages at the Event?

SaltBox Caterers, Concord, Ma.

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

TIPS Certification - attached

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

attached

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: [www.mass.gov/abcc](http://www.mass.gov/abcc))

Kappy's Everett

Date of Delivery: Saturday, May 20

Alcohol Serving Time (s): 5:30 pm - 10:00 pm

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?

The excess alcohol will be picked up by Kappy's, Monday, May 22nd.

Date of Pick-Up: Mon. May 22

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.)

attached

**Please submit this completed form and filing fee to the Board of Selectmen  
at least 21 days before your Event. Failure to provide complete  
information may delay the processing of your application.**

**I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:**

Signature: \_\_\_\_\_

Printed name: Cara Hogan/Darren Josey

Printed title & Organization name: \_\_\_\_\_



**ROBBINS MEMORIAL TOWN HALL AUDITORIUM**  
730 Massachusetts Avenue, Arlington, Ma. 02476

27 April 201

A wedding for Cara Hogan and Darren Josey will be held on Saturday, May 20, 2017, in the auditorium at Arlington Town Hall and Town Hall garden. The event is scheduled for 5:00 pm to 10:00 pm.

An alcohol permit has been submitted to the Selectmen's Office.

**This is the Security Plan.**

We anticipate approximately 164 guests to attend. We anticipate some attendees will be under age. Therefore the bartending service will ID attendees.

Vicki Rose and Sheelah Ward will be the event coordinators for the event. Greg Stathopoulos will be the custodian for the event. Saltbox Catering from Concord, Ma. will be catering the event and providing bartending service. They will provide the TIPS certified bartending staff and insurance. The Hogan family and the Josey family are all responsible for ensuring that the event runs smoothly.

A fire services detail will be hired for the event. This officer will be available to help with any emergency situations that may arise. A police detail will be hired.

Parking for the event will be available in the Town Hall parking lot, the parking lot at the Central School office building directly behind Town Hall, and on the side streets, as well as Mass. Ave.



ID NO. 10495223

CARD NO. 11564702

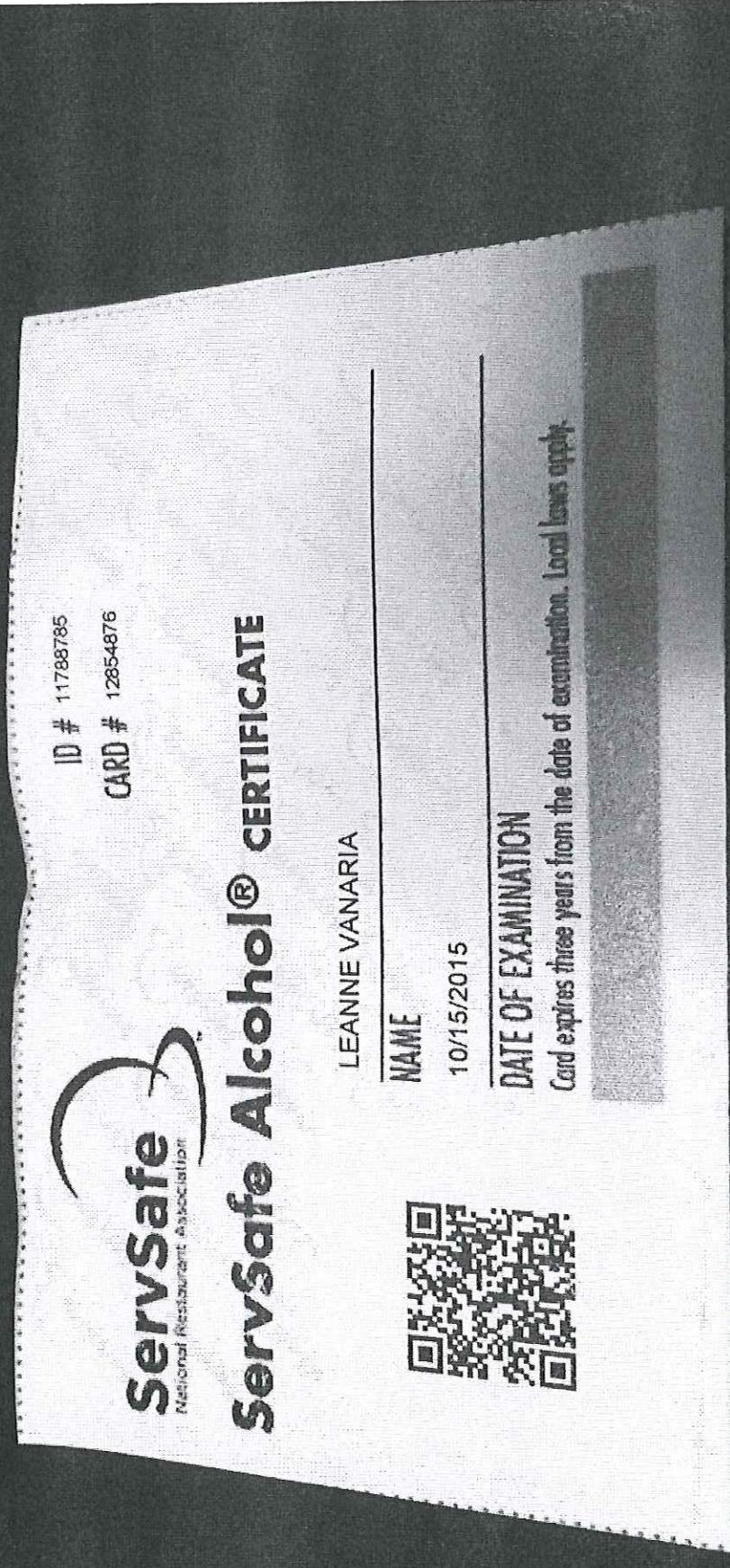
## ServSafe Alcohol® CERTIFICATE

ELLIOT VERNON

Card expires three years from the date of the examination. Local laws apply.

DATE OF EXAMINATION

9/27/2014



\* please note my office hours are Tuesday-Friday 7a-5p  
84 Commonwealth Ave. Concord, MA 01742

**Attachments:**File: [TIPS Elliott.pdf](#)

Size: 309k Content Type: application/pdf

File: [TIPS Joe Angelo.png](#)

Size: 721k Content Type: image/png

File: [TIPS Kelly Punch.png](#)

Size: 894k Content Type: image/png

File: [TIPS Leanne.pdf](#)

Size: 428k Content Type: application/pdf



# CERTIFICATE OF LIABILITY INSURANCE

SALTB-5 OP ID: DT

DATE (MM/DD/YYYY)

02/10/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERNS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER D. Francis Murphy Ins Agcy Inc Marlboro Office 200 Main Street Marlboro, MA 01752 Maria Millikin		CONTACT NAME: <b>Maria Millikin</b> PHONE (A/C. No. Ext): <b>508-485-8211</b> FAX (A/C. No): <b>508-485-4557</b> E-MAIL ADDRESS:
INSURED  Saltbox Kitchen LLC Benjamin Elliott 54 Westford Rd Concord, MA 01742	INSURER(S) AFFORDING COVERAGE <b>INSURER A: Union Insurance Co.</b> NAIC # <b>25844</b>	
	INSURER B: <b>Acadia Insurance Co.</b> <b>31325</b>	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY	X	CPA519695611	06/04/2016	06/04/2017	EACH OCCURRENCE \$ <b>1,000,000</b>
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>250,000</b>
	<input checked="" type="checkbox"/> Liquor Liability					MED EXP (Any one person) \$ <b>5,000</b>
GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC						PERSONAL & ADV INJURY \$ <b>1,000,000</b>
						GENERAL AGGREGATE \$ <b>2,000,000</b>
						PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b>
						\$
A	AUTOMOBILE LIABILITY		CPA519695611	06/04/2016	06/04/2017	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b>
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					BODILY INJURY (Per person) \$
	<input type="checkbox"/> EXCESS LIAB					<input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE
B	UMBRELLA LIAB		CUA519756711	06/04/2016	06/04/2017	EACH OCCURRENCE \$ <b>2,000,000</b>
	<input checked="" type="checkbox"/> OCCUR					AGGREGATE \$ <b>2,000,000</b>
	<input type="checkbox"/> DED					<input type="checkbox"/> RETENTION \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	N/A	WCA5200651711	06/13/2016	06/13/2017	WC STATUTORY LIMITS \$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below					OTHR \$
						E.L. EACH ACCIDENT \$ <b>500,000</b>
						E.L. DISEASE - EA EMPLOYEE \$ <b>500,000</b>
						E.L. DISEASE - POLICY LIMIT \$ <b>500,000</b>
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)						
Wedding May 20, 2017. Certificate holder is named as an additional insured for Liability including Liquor Liability as per a written contract or agreement in place with Saltbox Kitchen.						

CERTIFICATE HOLDER	CANCELLATION
Arlington Town Hall Auditorium Attn: Patsy Kramer 730 Mass Ave Arlington, MA 02351	ARLING1  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  <i>Dennis F. Murphy</i>

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## Town of Arlington, Massachusetts

---

### **Request: Special (One Day) Beer & Wine License, 5/20/17 @ Whittemore Robbins House for a Private Event**

#### **Summary:**

Allison Cook, David Hirsh

#### **ATTACHMENTS:**

Type	File Name	Description
<input checked="" type="checkbox"/> Reference Material	Special_One_Day_Application_Cook_Hirsh_.pdf	Special Beer and Wine Application

OFFICE OF THE BOARD OF SELECTMEN



TOWN OF ARLINGTON  
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant: Allison Cook and David Hirsh

Address, phone & e-mail contact information: 2 Mercer Circle, Cambridge, MA  
617.599.2949; allcook@earthlink.net

Name & address of Organization for which license is sought: \_\_\_\_\_

Does this Organization hold nonprofit status under the IRS Code? Yes  No

Name of Responsible Manager of Organization (if different from above):

Jodi Auerbach

Address, phone & e-mail contact information: 617-549-2599;  
jodi@something savory.com

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? No If so, please give date(s) of Special Licenses and/or applications and title of event(s). \_\_\_\_\_

Is this event an annual or regular event? If so, when was the last time this event was held and at what location?

No

24-Hour contact number for Responsible Manager of Alcohol Event date: 617-549-2599

Title of Event: Bar Mitzvah Party

Date/time of Event: May 20, 2017 / 5pm-12am

Location of Event: Whittemore Robbins House

Location/Event Coordinator: Victoria Rose

Method(s) of invitation/publicity for Event: Mail and email

Number of people expected to attend: 200 140 adults 60 kids

Expected admission/ticket prices: N/A

Expected prices for food and beverages (alcoholic and non-alcoholic): N/A

Will persons under age 21 be on premises? yes (13 year olds mostly) age 18  
Total 60 age 18

If "yes," please detail plan to prevent access of minors to alcoholic beverages. The bartender  
will follow the TIPS certification rules.

Have you consulted with the Department of Police Services about your security plan for the Event?

yes

**OFFICE USE ONLY**

*For Police Chief, Operations Commander, or designee:*

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

OFC. Corey P. Rateau

Date 5-4-17

OFC. Corey P. Rateau

Printed name/title

**POLICE COMMENTS:**

Detail requirement waived for this one  
event due to nature of event.

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.)

beer and wine

What types of food and non-alcoholic beverages do you plan to serve at the Event?

see attached menu

Who will be responsible for serving alcoholic beverages at the Event?

Sheria Reynolds

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

TIPS on Premise 3.0

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

Sheila Reynolds 5-14-1966

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: [www.mass.gov/abcc](http://www.mass.gov/abcc)) Atlas Liquors Medford, MA

Date of Delivery: May 20, 2017

Alcohol Serving Time (s) 7 - 10:30 pm

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?  
client will take opened leftover beverages in trunk of car  
Atlas Liquors will pickup remaining unopened beverages

Date of Pick-Up: May 22, 2017

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.) see liability insurance and  
TIRS certificate

Please submit this completed form and filing fee to the Board of Selectmen at least 21 days before your Event. Failure to provide complete information may delay the processing of your application.

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: Allison Cook

Printed name: Allison Cook

Printed title & Organization name: Bar Mitzvah Party

Email: all+cook@earthlink.net

Allison Cook and David Hirsh  
2 Mercer Circle, Cambridge, MA  
617-599-2949  
alltcook@earthlink.net

April 25, 2017

**SECURITY PLAN FOR Bar Mitzvah at the Whittemore Robbins House on  
Saturday, May 20, 2017**

The event is scheduled from 7:00pm-11:00pm. The service of alcohol will end 30 minutes prior to the end of the event at 10:30pm.

A One-Day Permit has been submitted to the Selectmen's Office.

This is the Security Plan.

There will be 140 adults and 60 children attending this event.

The menu includes: Mini Potato Latkes, Spring Rolls, Mini Pea and Potato Samosas, Caprese Skewers, Gazpacho, DIY Tacos, Noodles and Rice with mix-ins. Water, Beer, Wine, Soda, Juice.

The caterer, Something Savory will provide bartender services. The bartender, Sheila Reynolds is TiPS certified. All rules regarding alcohol beverage service will be followed as understood from TIPS Certification training by the bartender. Bar service will begin at 7:00pm-10:30pm.

Victoria Rose, the Event Coordinator, will be on site for the entire event to monitor the use of the Whittemore Robbins House. Jodi Auerbach from Something Savory Catering, will be the responsible manager for this event. All will be responsible for ensuring that the event runs smoothly.

This card is only valid for use online - and cannot be used as proof of certification except from within Certification Manager

**CERTIFIED**



**TIPS On Premises 3.0**

**Issued: 01/21/2017**

**Expires: 01/21/2020**

**ID#: 4438835**

**Sheila Reynolds**

**237 Grove St  
Waltham, MA 02453-6548 USA**



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/19/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFRS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Cristina Medeiros	
T. Edmund Garrity & Co., Inc. 545 Concord Avenue, Suite 16		PHONE (A/C. No. Ext): (617) 354-4640	FAX (A/C. No): (617) 354-5828
Cambridge MA 02138		E-MAIL ADDRESS: cristina@garrity-insurance.com	
INSURED		INSURER(S) AFFORDING COVERAGE	
Jodi Auerbach, DBA: Something Savory 1337 Massachusetts Ave #237		INSURER A: Travelers Indemnity Co CT NAIC # 25682	
Arlington MA 02476		INSURER B: AIM Mutual Insurance Co	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES		CERTIFICATE NUMBER: Master COI 2017		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY) POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/>	6607B769370	4/20/2017 4/20/2018		EACH OCCURRENCE \$ 1,000,000	
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000					
	MED EXP (Any one person) \$ 5,000					
	PERSONAL & ADV INJURY \$ 1,000,000					
	GENERAL AGGREGATE \$ 2,000,000					
PRODUCTS - COMP/OP AGG \$ 2,000,000						
OTHER: \$						
	AUTOMOBILE LIABILITY  ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS <input type="checkbox"/>				COMBINED SINGLE LIMIT (Ea accident) \$	
	BODILY INJURY (Per person) \$					
	BODILY INJURY (Per accident) \$					
	PROPERTY DAMAGE (Per accident) \$					
	\$					
	UMBRELLA LIAB <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/>				EACH OCCURRENCE \$	
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/>				AGGREGATE \$	
	DED RETENTION \$				\$	
	DED RETENTION \$				\$	
	DED RETENTION \$				\$	
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	AWC40070320452016A	12/6/2016 12/6/2017	X PER STATUTE OTHER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000	
	DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)					
	Town of Arlington is listed as additional insured for general liability if so required by written contract as it relates to named insured's operations.					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)	
Town of Arlington is listed as additional insured for general liability if so required by written contract as it relates to named insured's operations.	

CERTIFICATE HOLDER		CANCELLATION	
Whittemore Robbins House 670R Massachusetts Ave arlington, MA 02476		SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.	
		AUTHORIZED REPRESENTATIVE	
		W Garrity/SPORT1	

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## **Town of Arlington, Massachusetts**

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### **For Approval: Appointment of Parking Clerk**

#### **Summary:**

Joseph A. Curro, Jr., Chair, Board of Selectmen

#### **ATTACHMENTS:**

Type	File Name	Description
<input checked="" type="checkbox"/> Reference Material	Parking_Clerk_Appt..doc	J.Curro memo

## OFFICE OF THE BOARD OF SELECTMEN

JOSEPH A. CURRO JR., CHAIR  
STEVEN M. BYRNE, VICE CHAIR  
KEVIN F. GREELEY  
DIANE M. MAHON  
DANIEL J. DUNN



730 MASSACHUSETTS AVENUE  
TELEPHONE  
781-316-3020  
781-316-3029 FAX

### TOWN OF ARLINGTON MASSACHUSETTS 02476-4908

From: Selectman Joseph A. Curro, Jr., Chair

To: Selectman Steven M. Byrne, Vice Chair  
Selectman Kevin F. Greeley  
Selectman Diane M. Mahon  
Selectman Daniel J. Dunn

CC: Marie Krepelka, Board Administrator  
Dean Carman, Treasurer and Collector of Taxes  
Michael Morse, Deputy Treasurer and Collector of Taxes  
Adam Chapdelaine, Town Manager  
Doug Heim, Town Counsel

Date: May 3, 2017

Subject: Appointment of Parking Clerk

Dear Colleagues,

As you know, under Massachusetts General Laws Part I, Title XIV, Chapter 90, Section 20A, the Board of Selectmen is empowered to designate a parking clerk to “supervise and coordinate the processing of parking notices.” Although not required to do so, the Town of Arlington has traditionally vested this responsibility in the Treasurer and Collector of Taxes.

I am recommending that the Board appoint Dean Carman, Treasurer and Collector of Taxes, as Parking Clerk for a term to extend through the end of Fiscal Year 2018.

Mr. Carman has expressed an interest in a temporary appointment. I consider it prudent to honor this request and to act at our earliest possible opportunity.

It is important that we maintain continuity in the parking function during this time of transition and that we empower Mr. Carman and his staff to attend to a backlog of appeals that have amassed since last month’s election.

A temporary appointment will allow us time to review parking operations, both within the context of changes which Mr. Carman and Mr. Morse are implementing within the Treasurer’s office and with the benefit of a full year of experience with our new meters and rates.

I respectfully request your consideration of this recommendation.



## **Town of Arlington, Massachusetts**

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**For Approval: 3rd Annual SideWalk Sale to Benefit 'Earth Citizens Organization' @ 325 Broadway,  
Saturday, 5/13/17 from 10:00 a.m. - 2:00 p.m.**

**Summary:**

Mary Jo Sargent, Body and Brain Yoga and Tai Chi, 325 Broadway

**ATTACHMENTS:**

Type	File Name	Description
<input type="checkbox"/> Reference Material	Body_and_Brain_Yoga.pdf	Request

Body and Brain Yoga and Tai Chi at 325 Broadway

is requesting a permit to

host it's 3<sup>rd</sup> annual SideWalk Sale

to benefit the Earth Citizens Organization which provides affordable education to young adults in earth stewardship.

Two tables of items in front of 325 Broadway on the brick sidewalk in front of the store front.

When: Saturday, May 13<sup>th</sup>

Time: 10am to 2pm

Submitted by: Mary Jo Sargent

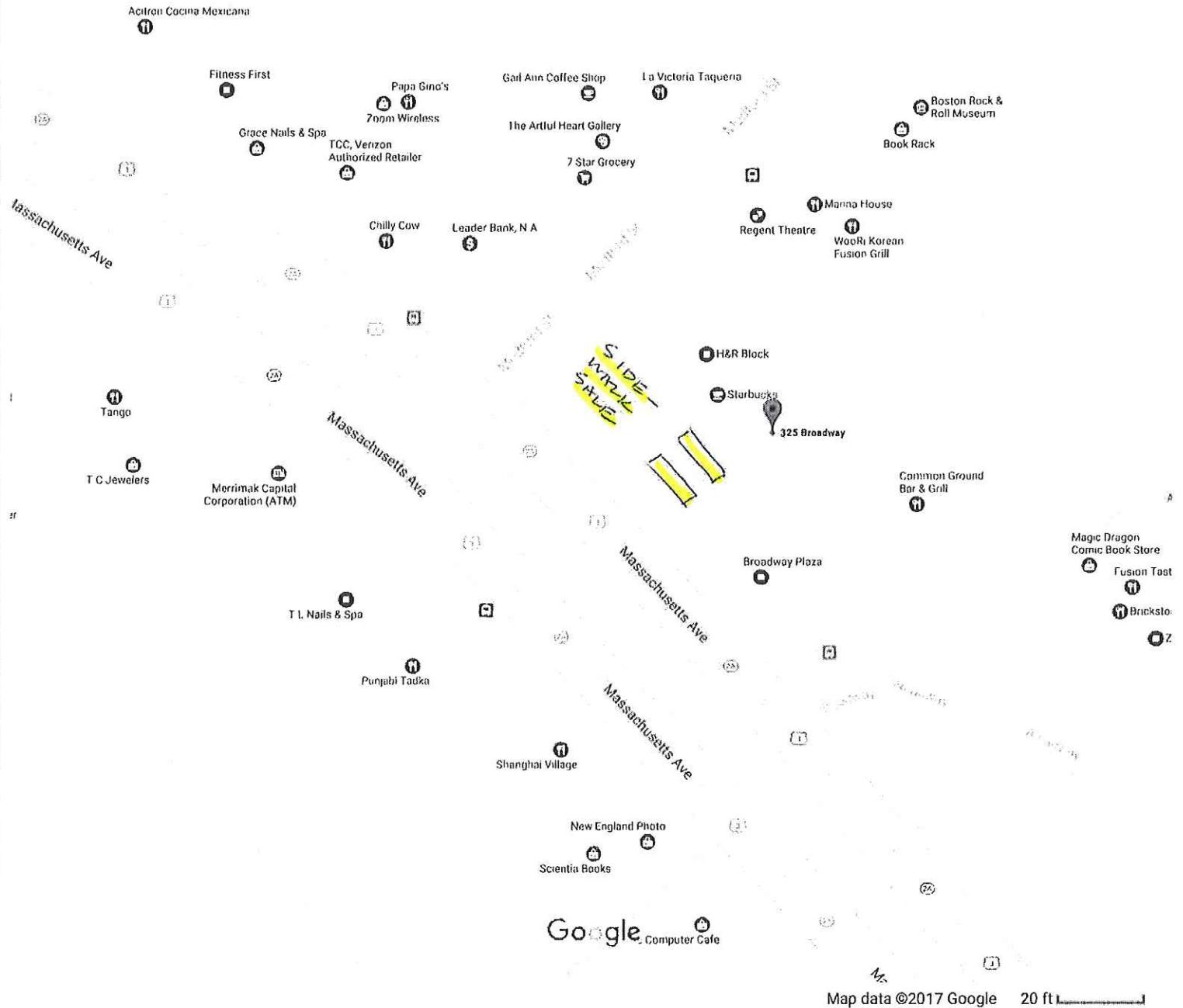
Phone: 617-388-4695

Email: [sargentmaryjo@gmail.com](mailto:sargentmaryjo@gmail.com)

Address: 19 Orrin St.

Cambridge, MA 02138

# Google Maps 325 Broadway





## Town of Arlington, Massachusetts

---

### For Approval: Amendment to Traffic Rules & Orders

#### Summary:

- a) Schedule IV: Isolated Stop Signs
- b) Article V, Section 15E: Parking

Officer Corey Rateau, Traffic and Parking Unit

#### ATTACHMENTS:

Type	File Name	Description
<input type="checkbox"/> Reference Material	University_Ave_Stop_Sign_Request.docx	C. Rateau Memo, Schedule IV: Isolated Stop Signs
<input type="checkbox"/> Reference Material	Municipal_Vehicle_Meter_Exemption_(1).docx	C. Rateau Memo, Article V: Parking

# ARLINGTON POLICE DEPARTMENT

**CHIEF OF POLICE**  
Frederick Ryan



POLICE HEADQUARTERS  
112 Mystic Street  
Telephone 781-316-3900  
Facsimile 781-316-3919

*Town of Arlington*  
MASSACHUSETTS 02474

## MEMORANDUM

TO: Marie Krepelka  
Board Administrator

FROM: Officer Corey P. Rateau  
Traffic and Parking Unit

DATE: April 20, 2017

RE: Requested Amendment to the Traffic Rules & Orders -- Schedule IV: Isolated Stop Signs

---

The Traffic and Parking Unit is requesting that the "Schedule IV: Isolated Stop Signs" section of the Traffic Rules & Orders be amended by adding a stop sign at the following intersection:

Location	Traffic Direction
University Road	For east bound Traffic at Everett Street

Based on our observations there exists a need to emphasize that vehicles must come to a full stop at this T-intersection near the drop-off area and main entrance to the Thompson School.

We also request that DPW paints a stop bar in conjunction with the installation of this sign.

Cc: Fred Ryan  
Police Chief

Capt. Julie Flaherty  
Support Services Commander

Lt. Paul Conroy  
OIC / Traffic, Details, and Licensing

Adam Chapdelaine  
Town Manager

*"Proactive and Proud"*

# ARLINGTON POLICE DEPARTMENT

**CHIEF OF POLICE**  
Frederick Ryan



*Town of Arlington*  
MASSACHUSETTS 02474

POLICE HEADQUARTERS  
112 Mystic Street  
Telephone 781-316-3900  
Facsimile 781-316-3919

## MEMORANDUM

TO: Marie Krepelka  
Board Administrator

FROM: Officer Corey P. Rateau  
Traffic and Parking Unit

DATE: April 21, 2017

RE: Requested Amendment to the Traffic Rules & Orders -- Article V: Parking

---

The Traffic and Parking Unit is requesting that Section 15E in Article V: Parking of the Traffic Rules & Orders be amended by adding the following subsection:

- (i) No driver, while operating any vehicle owned by the Town of Arlington, another municipality within the Commonwealth, State, or Federal governments, shall be required to deposit any fee in a parking meter as provided in this section.

This recommendation is based on some suggested language found in the 2009 edition of the *Massachusetts Amendments to the Manual on Uniform Traffic Control Devices and the Standard Municipal Traffic Code*. It was also presented to the town's Parking Implementation Governance Committee (PIGC) and received a unanimous vote of approval.

CPR

Cc: Frederick Ryan, Police Chief  
Capt. Julie Flaherty, Support Services Commander  
Lt. Paul Conroy, OIC / Traffic, Details and Licensing  
Adam Chapdelaine, Town Manager

*"Proactive and Proud"*



## **Town of Arlington, Massachusetts**

---

### **Invitation to Participate in Memorial Day Ceremony**

#### **Summary:**

Jeffrey A. Chunglo, Director of Veterans' Services

#### **ATTACHMENTS:**

Type	File Name	Description
<input checked="" type="checkbox"/> Reference Material	CR_Memorial_Day.pdf	Correspondence from J. Chunglo



Town of Arlington  
Department of Health and Human Services  
Department of Veterans' Services  
730 Massachusetts Avenue  
Arlington, MA 02476

Jeffrey A. Chunglo  
Director of Veterans Services

Tel: 781 316-3166  
Fax: 781 316-3129

12 APR 2017

Mr. Joseph A. Curro  
Chairman, Arlington Board of Selectmen  
730 Massachusetts Avenue  
Arlington, MA 02476

Chairman Curro,

I want to cordially invite you and the Board of Selectmen to participate in our Memorial Day ceremony this year.

The ceremony will be conducted on 29 MAY 2017 at 09:30 in the auditorium of the Town Hall. My keynote speaker for this year's ceremony will be Rear Admiral Louis Tripoli, Director, Navy Medicine East. I have had the pleasure of serving with RDML Tripoli in the past and I look forward to his participation.

I would be honored if you would provide remarks on behalf of the Board of Selectmen. All members of the board are invited to attend as my honored guests. Prior to the ceremony, the official party will gather in the Lyons Hearing Room and the ceremony will begin promptly at 09:30.

Following the ceremony, we will proceed to Mt. Pleasant Cemetery for wreath laying ceremonies at each of the veteran burial lots. All are invited to participate. In the upcoming weeks, I will provide additional information regarding events for the weekend and ceremony.

Should you have any questions or require additional information, please feel free to contact my office. Thank you in advance for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "J. Chunglo".

Jeffrey A. Chunglo



## Town of Arlington, Massachusetts

---

### **Request to Change Speed Limit to 25 mph on Westminster Avenue and Lowell Street**

#### **Summary:**

Sue Doctrow, Town Meeting Member Pct. 21, 99 Westminster Avenue

#### **ATTACHMENTS:**

Type	File Name	Description
<input type="checkbox"/> Reference Material	CR_Doctrow.pdf	Correspondence

**From:** Susan Doctrow <srdoctrow@gmail.com>  
**Sent:** Monday, May 1, 2017 12:28:14 PM  
**To:** Maxtutis, Jeffrey; Adam Chapdelaine; Dan Dunn; Joe Curro; Mike Rademacher  
**Subject:** Inquiry on changing Westminster/Lowell speed limits to 25 mph

To: Adam Chapdelaine, Town Manager; Mike Rademacher, Director DPW; Jeff Maxtutis, Vice Chair, TAC; Joe Curro, Chairman, Board of Selectman; Dan Dunn, Board of Selectmen and Pct 21 TMM

Dear All,

I asked two of you (Joe and Jeff) about this at Town Meeting and the consensus was that sending an email was a good way to start. I'm really glad that Arlington's adoption of the statutory 25 mph speed limit begins today! Thank you to the town for moving to implement this, so soon after the state made it possible.

So, I am now writing to inquire about the process for requesting that streets with currently higher posted limits be converted to 25 mph.

My major concerns are with both Westminster Ave and Lowell St. Regarding Westminster, you are probably aware that there was a fatal crash in 2007, with a car hitting a house, and that, afterwards, a working group of neighbors worked closely with the TAC to consider solutions. (Jeff Maxtutis, Mike Rademacher and I were all part of that group.) Many of the recommended safety measures have since been implemented, though review by the TAC continues (an intersection change needed at the Lexington end and suggested to them by our TAC, was only very recently made by the town of Lexington; so its impact on Westminster Ave traffic calming has not yet been studied.)

For convenience, I put several pertinent documents on Google drive, though many, if not all, can also be found on the TAC website:

<https://drive.google.com/open?id=0B4Ba1BmOqkdCWDZlR2hfYzVIMEE>

On Westminster, there are currently signs posting 30 mph. Because, back then, the state controlled the speed limits, the town could place only a yellow "speed advisory" sign (going into the curve where the fatal crash occurred). Now that the town has more control over our speed limits, I hope that it will be possible to remove those 30 mph signs and institute a 25 mph limit on the street.

Regarding Lowell St. there are longstanding safety issues, especially where pedestrians cross to visit the Arlington Reservoir. Several residents have consulted with the TAC on concerns about that area, with some measures having been taken and others still under consideration. Again, if a 25 mph speed limit is possible, especially in the most thickly settled part going by the Res and into Downing Square, that would be most appreciated.

As a final point, I realize that that this will be the default speed limit and that new 25 mph signs will not be going up everywhere. So, of course, just removing the 30 mph signs would be great. However, because Lowell and Westminster are on the Lexington line, they might be good places to place new "boundary" signs in the eastbound direction.

Please let me know whether these speed limit changes are possible and what input, if any, the town would need from neighborhood residents to justify them. I am confident that a speed limit of 25 mph would find substantial support among the residents on both streets. In fact, our Mt. Gilboa Neighborhood email list, with hundreds of members, was begun as a forum for discussing traffic safety issues after the 2007 accident and people continue to express their concerns on that list.

best regards,

Sue Doctrow  
Town Meeting Member, Precinct 21  
99 Westminster Avenue



## **Town of Arlington, Massachusetts**

---

### **Traffic Flow on Glenburn Road**

#### **Summary:**

Kristin J. Merta, 12 Glenburn Road

#### **ATTACHMENTS:**

Type	File Name	Description
<input checked="" type="checkbox"/> Reference Material	Ref_Mat_5.8.17_C.R._Glenburn.pdf	K. Merta Correspondence

**From:** "Kristin Merta" <kmerta@sch.ci.lexington.ma.us>  
**To:** mkrepelka@town.arlington.ma.us  
**Date:** 04/25/2017 12:18 PM  
**Subject:** Traffic Flow On Glenburn Road

---

Dear Mrs. Krepelka,

I am writing to follow up on the correspondence that was submitted and received by my neighbors and I at a recent Selectman's meeting. Just to refresh your memory we live on or adjacent to Glenburn Road. Glenburn Road is off of Park Avenue at the Route 2 access Road and at the bridge that leads into Belmont Hill.

Over the past several months the traffic coming through our neighborhood has increased significantly. My neighbors and I have observed fast, distracted lines of cars coming into Glenburn and feeding up Eustis, Bellington, and Fayette Streets. We are a thickly settled neighborhood with many young children.

Recently, I was out in front of my home sweeping up after the winter sanding and salting and was reminded what a chronic issue this has become. I have spoken with my neighbors as well and they continue to be as alarmed as I am with this new traffic pattern.

When we left the meeting, I was assured that next steps would be taken to observe this traffic issue and further discuss our request for signage at the end of Glenburn that abuts Park Avenue, closing the street between 4-7PM.

My father, Ritchie Marquis worked on the AFD with your husband and I know that you know my mother, Kitchie Marquis. I own our family home and am raising my two children as a fourth generation at that address. (My grandparents bought the home when it was initially built some 80 years ago.) I would like to see my daughter, who is currently in nursing school, buy the home from my husband and I, to keep it in the family. Although my children are older, I hope to some day have grandchildren playing in the neighborhood and hope that it will remain a safe place for children to live and play.

Please advise me as to what our next step should be to move forward with our request. I appreciate your time and advice on what we should be doing to keep our request updated. Thank you and have a wonderful day.

Kristin J. Merta  
Administrative Assistant  
Central Registration  
781-861-2580  
[kmerta@sch.ci.lexington.ma.us](mailto:kmerta@sch.ci.lexington.ma.us)



## **Town of Arlington, Massachusetts**

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### **Petition For Temporary Repairs To Regis Road**

#### **Summary:**

Abutting Property Owners, Regis Road

#### **ATTACHMENTS:**

Type	File Name	Description
<input checked="" type="checkbox"/> Reference Material	Petition_-_Regis_Road_(1).pdf	Reference

Date: April 30, 2017  
To: Board of Selectmen, Arlington, MA  
From: Abutting Property Owners, Regis Road, Arlington, MA  
RE: Petition for Temporary Repairs to Regis Road

The current abutting property owners of Regis Road are submitting this petition to the Town of Arlington to request temporary road repairs. In recent years, the road's condition has deteriorated significantly due to heavy traffic to the Thompson School that includes privately owned vehicles and school buses on a daily basis, as well as, numerous large trucks during the construction of the school.

As you can see by the photos attached to this petition, the current potholes are large in size and number. At this point in time, the current condition of the road poses a significant hazard to not only vehicles, but also to pedestrians who walk down the road daily to and from the school.

Based on Article 3: Repairs to Private Ways, Section 3: Criteria included in the town bylaws, we are submitting this petition to request a review of the road's condition by the town for temporary repairs of all the potholes. The following abutting property owners have signed this petition, which meets the two-thirds requirement.

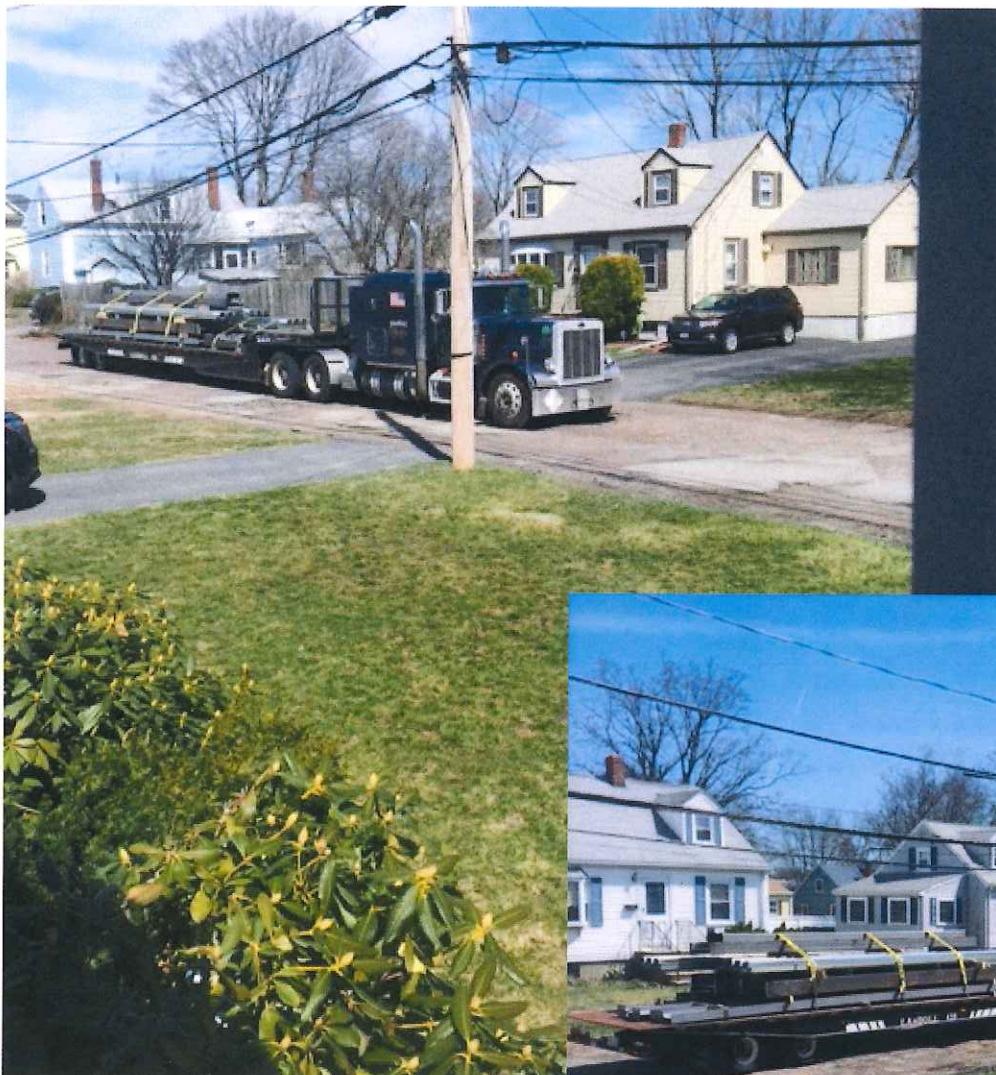
	Property Address	Name of Property Owner(s)	Signature of Property Owner(s)
1	10 Regis Rd	Elizabeth Gottlieb Rev Trust	E. Gottlieb
2	14 REGIS RD	Eileen M. Emenau	Eileen M. Emenau
3	6 REGIS Rd	HERMAN NG	Norman Ng
4	3 Regis Rd	Jennifer O'Reilly	Jennif O'Reilly
5	14 Regis Rd	Douglas C. Emenau Jr.	Douglas C. Emenau Jr.
6	53 River St	Adam Gerberick	Adam Gerberick
7	7 Regis Rd.	Julie + John Burke	Julie Burke
8	11 Regis Rd	Kim + Tim Parneco	Kim Parneco
9	15 Regis Road	James + Nancy Scearbo	James Scearbo
10			
11			
12			

# Photos taken May 1-2, 2017 of Regis Road, Arlington, MA



**This car (left) is trying to avoid the potholes by driving up on a property owner's lawn!**

The photos on this page were taken by a neighbor during the Thompson School construction.....these are the types of trucks that used our road routinely to deliver materials to the construction site.





## Town of Arlington, Massachusetts

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### Parking Request East Arlington/Capitol Square

**Summary:**

Cheryl Marceau

**ATTACHMENTS:**

Type	File Name	Description
<input checked="" type="checkbox"/> Reference Material	Ref_Mat5.8.17_C.R._E._Arl..pdf	C. Marceau Correspondence

**From:** Cheryl Marceau <[marceauc@earthlink.net](mailto:marceauc@earthlink.net)>  
**To:** Marie Krepelka <[mkrepelka@town.arlington.ma.us](mailto:mkrepelka@town.arlington.ma.us)>  
**Date:** 04/26/2017 09:14 AM  
**Subject:** Fwd: Parking Request - Capitol Square

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Marie,

As an FYI, just now I looked out the window of my home office and saw a large black car (Range Rover, Suburban, something like that) parked so that the rear bumper is sticking out into my neighbor's driveway. This is not a rare occurrence.

Regards,  
Cheryl Marceau

Begin forwarded message:

**From:** Cheryl Marceau <[marceauc@earthlink.net](mailto:marceauc@earthlink.net)>  
**Subject: Parking Request - Capitol Square**  
**Date:** April 25, 2017 at 6:58:23 PM EDT  
**To:** [mkrepelka@town.arlington.ma.us](mailto:mkrepelka@town.arlington.ma.us)

Hi Marie,

I reached out to the person who I thought coordinated between the TAC and the Board of Selectmen with this request.

We have multiple ongoing parking challenges in the Capitol Square area, but two that recur often are people parking too close to our driveway (and our neighbors' driveways) and people taking up a full spot between driveways that could have fit two cars.

Parking is marked on Broadway close to Mass Ave. Suppose that parking spaces were painted on those streets closest to Capitol Square? For example, spaces could be painted on Marathon, Cleveland, and Winter Streets up to Waldo (or about halfway down Winter). Same thing on the west side of Mass Ave, for Egerton, etc. That would optimize the number of cars fitting on the streets and help to prevent people from parking so close to driveways that they make it hard to get in/out.

I'm sure the Arlington Police get tired of residents calling about clueless drivers who block driveways. All of us who live here are tired of those clueless drivers making our daily lives more challenging than necessary.

Thanks in advance for passing this along to the BoS for their consideration.

Regards,  
Cheryl Marceau  
[marceauc@earthlink.net](mailto:marceauc@earthlink.net)